

College of Science and Mathematics

College of Science and Mathematics Bylaws
Kent State University

successful in research. Activities that

may involve both undergraduate and graduate students

ARTICLE I. Administration

administrative only of the College. The Dean has
and authority assigned by the Board of Regents and

the responsibility

Administrator

shall not
duties shall not serve on

faculties, and lecturers may serve on some committees but
obligated to do so. Faculty with more administrative
faculty committees.

committees shall operate according to

the following procedures.

- Each committee shall elect its Chair annually. To avoid delays in committee activity, the Chair for an upcoming academic year should be selected in late April/early May once the committee elections are finalized.
- Each committee shall elect a secretary at the first fall semester committee meeting. The secretary shall be responsible for keeping and distributing minutes.
- *Minutes of meetings shall include the names of all members and guests*

- iii. The Dean shall be an ex officio non-voting member of the CFC. The Dean shall respect the council's desire, on occasion, to meet without the Dean, or members of the Dean's staff.
 - iv. The chair of the CFC must be an elected department representative.
- c. Meeting times
- The CFC shall continue functioning during the summer months

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

- ii. Faculty on department review committees are not eligible to serve as members of the College Review Committee.
 - iii. When a department does not have a tenured faculty member eligible to serve, its faculty shall elect tenured faculty from an outside department within the College.
 - iv. Faculty whose documents are under review may not serve on the College Review Committee.
- c. Meeting Times:
The committee shall convene as needed to meet the schedule of reviews laid out in the University Faculty Handbook.

D. Science and Mathematics Awards Committee

- a. Duties:
 - i. The Science and Mathematics Awards Committee solicits and evaluates applications and selects recipients for internal college-funded grants.
 - ii. This committee also solicits applications or nominations, evaluates

b. Membership:

- i. The College Safety Committee shall consist of all Laboratory Safety Officers in the College, one faculty member from each lab science department, and at least one lab coordinator.
- ii. The committee chair shall also serve on the University Safety Council.

c. Term:

Laboratory Safety Officers shall be permanent members of the College Safety Committee. Faculty committee members shall serve two year staggered terms. Lab coordinators shall serve one year terms and rotate through the lab science departments.

ARTICLE V. Amendments to Bylaws

Proposed amendments to these Bylaws shall be submitted in writing to the Faculty Council. All amendments shall be approved by a simple

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