

## CIP Code Correlation Process

As part of our efforts to improve and automate the process justifying faculty credentials for SACS-COC re-accreditation, we (Faculty Affairs, UITS, the Graduate College) have modified the Faculty Information System (FIS) to make it easier to create a “SACS Faculty Roster” and to create a justification within FIS as needed. We have created an automated report that, for each course taught during a particular term, compares the [CIP Code](#) of the terminal degree/major of the instructor of that course, and searches for a match within the correlation matrix. The correlation matrix is a spreadsheet that lists the terminal degrees and majors that are appropriate to teach an individual course, as determined and approved by the faculty in that discipline (keeping the Faculty Roster “[Do’s and Don’ts](#)” in mind).